



City of Prospect

SOLAR INSTALLATION PERMIT

PLEASE READ CAREFULLY BEFORE SIGNING!

Prospect’s solar installation ordinance requires applicants to furnish specifications of the type of solar installation, pre-installation photos of property, rendering or design layouts of the proposed solar system, plot or sketch to show elevation and setback of modules and external systems, and any other significant aspect of the proposed solar installation by which the city can determine whether the proposed solar installation conforms to the city ordinances. Please attach additional information as necessary to expedite the application process.

Solar systems that remain inoperative or non-function for a two-year period shall be removed at the owner’s expense.

Signature of contractor/installer and real property owner acknowledges that a copy of the solar installation ordinance has been received, read and agreed to. Any misrepresentations about the proposed solar installation shall void the permit immediately.

The \$300 permit fee is due at the time of application.

Refer to *Prospect City Ordinance Title XV: Chapter 162*

REAL PROPERTY OWNER INFORMATION	
OWNER’S NAME	PHONE NUMBER
STREET ADDRESS	
CONTRACTOR INFORMATION	
COMPANY /INSTALLER NAME	PHONE NUMBER
STREET ADDRESS	
ARCHITECTURAL SPECIFICATIONS	
INSTALLATION ADDRESS	
TYPE OF SOLAR INSTALLATION	
Roof panel installations	Integrated PV (BIPV) shingle installation
Flat roof installation*	Ground-mounted installation (commercial only)
PERMIT REQUIREMENTS	
Photos of property’s existing pre-installation condition	
Rendering of proposed solar energy system	
Plot or sketch that shows elevation and setback of modules and external system components (ie inverter/load centers) to be installed.	
*For flat roof installations provide plot or sketch that shows highest finished height of system.	
SIGNATURE OF CONTRACTOR / INSTALLER	DATE
x	
SIGNATURE OF REAL PROPERTY OWNER	DATE
x	
ISSUED BY	TITLE
x	
DATE OF LETTER OF COMPLIANCE	PERMIT NUMBER